



Point of contact maintenance form
Purchasing

Government Services

Select one: 3059 (Visa) 8203 (Mastercard)	Email: gov.service@usbank.com
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Type of contact Please choose one: Primary A/OPC Alternate A/OPC	Select action: Add new contact Delete contact under Levels listed below only Replace contact Delete contact – This person is no longer in this position
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Information to be changed	
Name of previous contact: _____ <small>(This person will be changed or deleted)</small>	Agency/Organization name: _____ <small>(maximum 30 characters)</small>
New contact last name: _____ <small>(maximum 20 characters)</small>	Address 1: _____ <small>(maximum 30 characters)</small>
New contact first name: _____ <small>(maximum 20 characters)</small>	Address 2: _____ <small>(optional) (maximum 30 characters)</small>
Business phone number: _____ <small>(maximum 10 characters)</small>	City: _____ State: _____ <small>(maximum 15 characters) (maximum 2 characters)</small>
Fax number: _____ <small>(maximum 17 characters)</small>	ZIP code: _____ Country: _____ <small>(maximum 9 characters) (maximum 3 characters)</small>
Email address: _____ <small>(maximum 60 characters)</small>	

Processing levels	
Agent number: _____	Company number: _____

Reporting levels							
Level 1: _____	Level 2: _____	Level 3: _____	Level 4: _____	Level 5: _____	Level 6: _____	Level 7: _____	

Form submitted by
Name (print/type): _____
Phone: _____ Fax: _____
Email: _____

Account Coordinator Team
800-254-9885

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